**Dealer Tool – Technician Offboarding Questionnaire**

* Start with logistics of separation (benefits, return of equipment, etc.)
* Reminder of employment agreement T&C that will continue post-separation (ex: Confidentiality, Non-Solicit, Non-Compete clauses)
* Transition to Exit Interview

What made this new opportunity more attractive to you than your current role? What are some factors that helped you to decide that the new role is better for you at this time?

How did you find out about the new opportunity?

How would you describe your relationship with your manager?  With your team? With other departments/teams?

What are some roadblocks that you encountered to being successful in a continued career with our company? Did you speak to your manager, or any other members of leadership about the roadblocks? If so, what was the outcome of those conversations? If not, what prevented you from doing so?

Do you feel you had the resources and training required to be successful in your role at our company? If not, why not?

Did you feel personally connected to our company in any way? If so, in what ways? If not, why not?

What advice would you give to someone stepping into the role after you (assume they are an external hire)? What do you wish you had known before you stepped into the role?

What advice would you have for the senior leadership team at our company?

In your opinion, was the best aspect about working at our company?

Would you recommend our company as an employer to your family and friends?